

CS02

THE CBCI CERTIFICATION TRAINING COURSE

🕒 4 Days



Conducted by:



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(60) 3 9212 4899

COURSE OVERVIEW

The new CBCI 7.0 Certification Course is the most comprehensive business continuity training course that covers the full range of practices used by business continuity professionals to develop, implement, and maintain an effective business continuity management system.

The course has been updated in line with the new Good Practice Guidelines (GPG) 7.0, which draws on the knowledge of practitioners from all over the world and on information from ISO standards.

By passing the CBCI Exam, you will gain a globally recognized and industry-leading certification in business continuity that will support you in job searches, career progression, and demonstrating your competency in the field of business continuity.

Upon completion of the course, learners will be able to:

- Be prepared to take the CBCI exam
- Be equipped with the knowledge and understanding required when practicing BCMS
- Gain practical insight and best practices of how a Business Continuity Plan is developed and implemented

COURSE OBJECTIVES

EXAMINATION

Passing the Certificate of Business Continuity Institute (CBCI) Examination is the first step to getting BCI-certified. The examination comprises of 90 multiple choice questions and candidates will have one hour and thirty minutes to complete. Kindly note that the examination will be conducted online on a separate day after the end of the 4 days training course. The CBCI certification is valid for 3 years and is subjected to an annual membership fee which is set at the same level of Associate Member (AMBCI). Higher levels of membership such as Member (MBCI) and Fellow (FBCI) are also available.

Learners will receive

- CBCI Certification
- BCI Membership (First membership fee waived), which comes with a plethora of opportunities and benefits
- Post-nominal title CBCI to use to showcase your knowledge, expertise and commitment to professional development

Fees

	Before SST	After SST
Course Fee	RM 14,350	RM 15,498

- This is a HRD Corp Claimable course! Contact us to learn more about the grant.
- Course Fee is inclusive of examination fee

Course Audience

- Professionals seeking to complement practical experience in business continuity management with a globally recognised certification.
- Professionals looking to kick-start or progress a career in business continuity management and/or resilience.
- Professionals with business continuity management-related responsibilities embedded within their role.



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COURSE OUTLINE

- Explain the BCMS lifecycle – step by step
- Identify the key aspects pertaining to development, implementation and management of BCMS program
- Addresses the six Professional Practices (PP) at Management and Technical Level that make up BCMS lifecycle

Module 1 -

Establishing a BCMS

- The activities needed to establish and maintain a BCMS
- Why and how the scope of a BCMS should be defined
- The purpose of a business continuity policy and how to develop an effective policy
- The role and features of effective business continuity governance and know how to establish governance.

Module 2 -

Embracing Business Continuity (BC)

- The difference between embracing and embedding business continuity
- The importance of organizational culture and know how to develop understanding of an organization's culture
- Why it is important to improve to improve an organization's business continuity culture and understand the approaches that can be used to achieve this
- Why and how business continuity culture should be measured
- The benefits and outcomes of embracing business continuity management and the importance of ongoing monitoring and maintenance activities

Module 3-

Analysis

- The purpose and use of primary techniques of analysis, Business Impact Analysis (BIA) and Risk Assessment (RA)
- The different types of BIA and the generic activities undertaken to develop a BIA
- The purpose of the product and service BIA, the process BIA and the activity BIA and the process to carry out the analysis
- The content, approval and use of a consolidated BIA
- Risk assessment in the context of the BCMS

Module 4 -

Solutions Design

- The purpose of business continuity strategy and solutions design
- How recovery strategies and solutions are developed
- The strategies and solutions that can be used in relation to different resources and RTO categories
- How unacceptable risks and single points of failure are mitigated

Module 5 -

Enabling Solutions

- The purpose of Enabling Solutions and understand the main activities
- How to implement a solution
- How a response structure is established
- The factors affecting communications when responding to incidents and understand relevant procedures to be applied
- How business continuity plans are developed and managed
- The purpose and characteristics of strategic, tactical and operational business continuity plans.

Module 6 -

Validation

- The purpose and importance of validation
- Why and how exercise programmes are developed and understand the different types of exercise that can be utilized
- How a single exercise should be developed, conducted and evaluated.
- How a business continuity management system should be maintained
- Why and how a business continuity management system should be reviewed.